

12 November 2024

Position Vacant
Project Officer
Community Support Program

Short-term duration: 24 weeks

December 2024-May/June 2025

Role:

- Planning and implementing 10-12 Community Forums to be held in various capital city and regional locations; forums which will raise awareness for Australian people around the situation for Palestinian communities in the context of the war in Gaza and surrounds, whilst offering support to those communities.
- Inviting various speakers for the forums who will share story and experience
- Connecting with Palestinian communities in promoting the forums and gauging responses
- Working with a Steering Committee
- Being part of this Australian Government initiative delivered through the Community & Cohesion Support Program (CCSP), administered by the Social Policy Group

We are seeking a Project Officer with good skills in:

- Organising events
- Administering projects
- Communicating in writing, in person and virtually
- Networking with the Palestinian Australian community, Churches and the broader community.

Pay and conditions:

- 10 hours per week
- Hourly rate of \$40 +11.5% superannuation
- Pro-rata leave entitlements
- Time frame subject to negotiation

Applications including a covering letter and CV to:

Helen Rainger fhrainger@gmail.com

Closing Date: 5pm Tuesday 26 November 2024